

BOROUGH OF WESTVILLE

Numbers to Remember:

Fire/Ambulance/Police Emergency:	Dial 911	Poison Control :	1-800-962-12
Police:	456-0028	Underwood Hospital :	845-0100
Public Works Department:	456-7785	Animal Control Officer :	881-2828
Municipal Court:	456-0066	Library:	456-0357
(Court is held EVERY Wednesday @ 1:30 pm)		Gateway Regional H.S.	848-8200
Parkview Elementary School:	456-0235	Fire District:	456-9432

Construction Office

Woodbury, Wenonah, Woodbury Heights & Westville have an Inter-Local Service Agreement

To schedule Inspections, or obtain permits, please contact Deidra Stagliano at 845-1300, Ext. 27.

Woodbury Code Enforcement Office is located at 33 Delaware Street.

Hours: Monday through Thursday from 8:30 a.m. to 4:30 p.m. and Friday from 8:30 a.m. to 1:30a.m.

Inspection Hours are:

Building/Fire: Monday to Friday from 8:30 a.m. to 4:30 p.m. (Robert Kunkel)

Electric: Monday to Thursday from 11:00 a.m. to 3:00 p.m. (Charlie Bastow)

Plumbing: Monday to Thursday from 1:30 p.m. to 4:30 p.m. (Mike Grecco)

Westville Housing/Certificate of Occupancy ~ Bruce Wasson at 456-0030, Ext. 16

Borough Municipal Offices

456-0030

Administrator: Ext. 11

Chief Financial Officer: Ext. 12

Taxes, Water & Sewer ~ Ext. 14 and 15

Vital Statistics ~ Ext. 14

Borough Clerk: Ext. 13

Tax Assessor : Ext. 17 (Mondays)

Borough Secretary: 10

Housing & C/O: Ext. 16

MEETINGS: (All Meetings are held at 114 Crown Point Road, unless noted.)

Council: 2nd & 4th Wednesday of Each Month at 7:30 p.m. (Except June through August meetings are held the 2nd Wednesday only.) Meetings subject to change

Fire District: 2nd Tuesday at Firehouse

Land Use Board: 1st Monday of Each Month at 7:30 p.m.

Library Trustees: 4th Monday at 7:00 p.m.

Environmental Committee: 1st Wed. of each month @7:00 p.m.

Board of Health: When necessary ~ 2nd Thursday at 10:00a.m.:

Jan., April, July & Oct.

(1035 Broadway)

Downtown Redevelopment: 3rd Thursday at 7:30 p.m., if necessary

Visit our Web site:

www.westville-nj.com





BOROUGH OF WESTVILLE

Russell W. Welsh, Jr.
Mayor

Michael O. Ledrich
Council President

Christine A. Helder
Municipal Clerk, CTC

1035 Broadway
Westville, NJ 08093

Telephone: 856-456-0030
Fax: 856-742-8190
www.westville-nj.com

William J. Bittner, Jr.
Administrator

Jack A. Bruno, Jr.
Chief Financial Officer

Roy A. Duffield
Tax Assessor

Dear Resident,

We would like to take this opportunity to welcome you as a new resident and taxpayer to the Borough of Westville. We are very proud of our town and we are sure you will be also. Westville is very responsive to all of its residents and property owners.

In the past, we have had some problems with new property owners receiving tax bills, water bills and sewer bills. Therefore, the following is a list of when these bills are due:

Taxes are due on a quarterly basis ~ February 1st, May 1st, August 1st and November 1st, of the current tax year.

Water bills are due on a quarterly basis ~ January 1st, April 1st, July 1st and October 1st.

Sewer bills are sent out quarterly and due ~ March 1st, June 1st, September 1st and December 1st.

Interest on all accounts will be charged after the 10th of the month in which the payment is due.

Information concerning trash, recycling, Borough Meetings, important telephone numbers and other general information is provided on the following pages. Again, "Welcome to Westville" and if we may be of any help, please give us a call, drop us a note, or attend a council meeting.

Best Wishes,

Mayor Russell W. Welsh, Jr.
Council President Michael O. Ledrich
Council Ronald S. Muhlbaier
Councilman Charles D. Murtaugh
Councilman James A. Pennington, Jr.
Councilman William C. Rebel
Councilman George K. Baker

TRASH SCHEDULE:

LARGE ARTICLES: 1st & 3rd Monday of Each Month

Monday: Entire Town ~ Large items, vegetative waste, branches, wood, concrete, metal items (white goods, ranges, refrigerators, washers, etc.) only. Tree branches should be tied in six ft. lengths. Please place these items at your curb line the evening before the collections

Tuesday: East of Railroad ~ Including Crown Pt., Woodbine, Pine, Timber, New, West, Delsea (North of Almonesson), Broadway (North of Birch), Poplar, Center, Duncan, Birch, Oak, Spruce, Edgewater (North of West), and Maple.

Wednesday: East of Railroad to Delsea from Cedar to Lehigh

Thursday: Delsea to Timber Creek from Snyder to Hillside.

Friday: West of Railroad ~ all Newbold & South Westville

NOTE: On holidays trash will be collected the following day, except for Friday Holiday, which will be collected on Thursday & Monday Holiday trash pickup will resume the following Monday.

“Please Conserve Water”

Public Works

SNOW REMOVAL: Plowing will commence when three (3) or more inches have fallen.

Please park your vehicle in driveways when possible, or move vehicles when streets are being cleared.

Trash & recycling containers should NOT be placed at the curb line earlier than 6:00 p.m. the evening before your scheduled trash collection day. All receptacles should be removed from the curb line by 7:00 p.m. the day of collection.



Recycling “It Pays To Recycle in Westville!” Recycling reduces the amount of trash taken to the incinerator or landfill and is mandated in the State. **Recycle Bank** provides Blue recycling containers. **Place all of your recyclables including newspapers, paper, plastic, glass, aluminum and tin into your BLUE recycling container.** Your bin has an I.D. code that is recorded by the recycling truck. **REWARD:** The amount you recycle is translated into RecycleBank Dollars that you can use to shop for rewards and discounts at local stores. **REDEEM:** call 1-888-727-2978 or log into your personal account at www.RecycleBank.com to view your rewards! (Over 40 stores.)

LEAF COLLECTION: *October 1st to December 31st ~ Same as Trash Schedule.*

Rake to street along curblines for collection on **Regular Trash Day.**

Leaves (*mid-December to mid-October*) Placed in plastic bags and tied or in trash cans with lids on 1st & 3rd Monday of each month.



PUBLIC WORKS

All metal items such as ranges, refrigerators (door removed), washers, dryers, hot water heaters, etc. Place at curblines. **Collected 1st & 3rd Monday of each month. (Large Articles)**
If a holiday falls on either day, trash will be collected the following Monday.

Batteries & tires (cars & trucks only) Place at curb line on 1st & 3rd Monday of each month.

Motor oil ~ Bring to Public Works Highway Garage between 7:30 a.m. and 4:30 p.m. on Mondays ONLY.

Concrete, bricks, cinder blocks, etc. ~ Place large chunks at curb or in containers not heavier than 50 pounds on the 1st & 3rd Monday of each month.

RESIDENTS HAVING HOME REMODELING DONE SHOULD MAKE SURE THE CONTRACTOR PROVIDES A **PRIVATE** TRASH CONTAINER. The Public Works Department **WILL NOT** collect trash from private contractors doing home remodeling work.

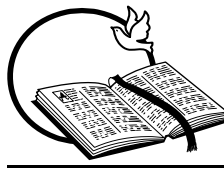
NOTE:

Grass clippings are not permitted to be dumped or incinerated. Homeowners should recycle their grass clippings by using them around trees, plants and bushes for mulch or leave on lawn.

HOUSEHOLD SPECIAL WASTE COLLECTION : Materials accepted for disposal:

Paints	Antifreeze	Lead acid and/or/ni-cad batteries
Motor oil	Solvents	Fluorescent tubes and ballasts
Pesticides	Cleaners	Kerosene, gasoline,
Turpentine	Varnish	Fertilizers, rat poisons, weed killers, herbicides
Lighter fluid	Auto & floor care	Propane tanks
Photographic	Pool chemicals.	

Location: **Gloucester County Solid Waste Complex**
Monroeville Road (Rt. 694), S. Harrison
Gloucester County Roads Department
N. Delsea Drive, Clayton (8:00 a.m. -2:00 p.m.)
Call Office of Recycling at 856-478-6045, ext. 13 for DATES



CHURCHES:

Church of Eternal Life ~ Olive Street & Folsom	456-2196
St. Anne's Catholic ~ Route 130 & Highland Avenue	456-4136
St. John's Lutheran ~ Duncan & High	456-4347
St. Luke's Episcopal ~ 3 rd & Highland	456-5969
The Bible Church of Westville ~ Delsea Drive	456-3791
Westville Baptist ~ Route 130 & Summit Avenue	456-0033
Westville Methodist ~ Broadway & Center	456-4375



POLICE DEPARTMENT:

The Westville Police Department would like to welcome you to town. We are a full time police department that provides 24-hour police service seven (7) days a week. Our police department provides a D.A.R.E. program at Parkview Elementary School that is conducted by one of our police officers specializing in drug awareness and juvenile problems. Parents should also be aware that the Borough of Westville has a **curfew for juveniles under the age of 18 that is enforced from 9:30 p.m. to 6:00 a.m. by the police department.**

In an effort to help us provide better police service to you, we would like to ask the following. Please make sure that your **address is clearly displayed on your house. In the event you need our services, responding officers will be able to save valuable** time in an emergency and quickly find your house by simply having your address clearly displayed. Please make sure shrubs are trimmed away from doors and windows. Night lighting around your home deters problems and make sure your locks work and use them. If you like, a member of our police department will be glad to come to your home and give you advice on security and point out areas of concern that need improvement. Please call the police department at 456-9444 to make arrangements for this free service.

If you have any questions about local ordinances or New Jersey State Laws feel free to call us. Again, the police department welcomes you to Westville.



BUILDING INSPECTIONS:

The building inspection department issues permits (through our Inter-Local Service Program with Woodbury) for new construction work and any alterations or other types of construction work. Applications for construction permits, such as building, electrical, plumbing, heater replacement and fire protection work are available any weekday at 33 Delaware Avenue, Woodbury (behind the Fire House) 856-845-1300 (Ext. 127).

The Borough of Westville observes the following holidays:

<i>New Year's Day</i>	<i>Independence Day</i>
<i>Martin Luther King's Birthday</i>	<i>Labor Day</i>
<i>Lincoln's Birthday</i>	<i>Columbus Day</i>
<i>Washington's Birthday</i>	<i>Election Day</i>
<i>Good Friday</i>	<i>Veterans Day</i>
<i>Memorial Day</i>	<i>Thanksgiving Day</i>
	<i>Christmas Day</i>

Holidays

Bus Schedules for the Westville Bus Shuttle are available at the Public Works Building, located at 114 Crown Point Road (Brick Building behind the Old Borough Hall) & at 1035 Broadway. (456-7785)

Where to Vote? For Primary & General Elections:

ALL Voting Districts now vote at St. John's Lutheran Church Hall, located at High and Willow Streets. Any questions, please call the Borough Clerk at 456-0030, ext. 13.

Fire District Elections remain at the Firehouse & School Board Elections remain at Parkview School.

BOROUGH OF WESTVILLE

Municipal Court & Police Administration Offices are located at 114 Crown Point Road
Borough Offices are located at 1035 Broadway (Behind the Public Library)
Area 1.3 Square Miles ~ Population approximately 4500

Form of Government: Borough council with mayor and six council members.
The mayor, serves for four years and the council members serve three-year terms. Government salaries: None

<u>Mayor:</u>	Russell W. Welsh, Jr. (D)	456-2185
<u>Council President:</u>	Michael O. Ledrich (D)	456-7557
<u>Council Members:</u>	James A. Pennington, Jr. (D)	742-0679
	George K. Baker (R)	456-4988
	Ronald S. Muhlbaier (R)	742-0893
	William C. Rebel (D)	742-1804
	Charles D. Murtaugh (D)	742-0009

Borough Officials:

Borough Administrator	William J. Bittner, Jr.	456-6938
Emergency Mgmt. Coordinator	William J. Bittner, Jr.	
Borough Clerk	Christine A. Helder	456-8631
Chief Financial Officer	John A. Bruno, Jr.	428-4963
Tax Assessor	Roy A. Duffield	769-0748
Tax Collector	Christine A. Helder	456-8631
Solicitor	John A. Alice	845-7222
Engineer	Norman Rodgers	224-2200
Auditor	Petroni & Assoc.	881-1600
Construction Official	Robert Kunkel	845-1300, Ext. 124
Police Chief	Frederick Lederer, III	456-0028
Municipal Court Judge	Thomas North	384-8799
Public Works Manager	Donna Domico	456-1101
Land Use Board Chairman	Michael Sautter	456-4505
Housing Official	Bruce Wasson	456-0030
Fire District Chairman	Fritz H. Sims, Jr.	456-9432
Board of Health Chmn.	Thomas Donnelly	456-8900
Environmental Comm., Chairwoman	Joyce A. Lovell	456-2308



WESTVILLE FIRE DEPARTMENT

The Westville Fire Commission is composed of five elected members with staggered terms of office. The Commission meets at 23 W. Olive Street in the rear of the Fire Station on Broadway & Olive Street. Telephone Number for the District Office is 456-9432.

Fire Commissioners

Fritz Sims, Chairman	456-9098
William Packer	456-7853
Bruce Nordaby	456-8960
Bryan Miller	856-349-7859
Debbie Holick	742-1231
Fire Chief/Fire Official:	Eric Farley: 456-5057

Meetings are held 2nd Tuesday at 7:30 p.m.

Board of Education

Office:	456-0235	Parkview School is located at Birch & High Streets
School Supt.:	456-0235	Ext. 110
Principal:	Renee Egan	Ext. 117
Board Secretary/Administrator:	Donna Contrevo	848-8200

School Board Members:

Office	456-0235	Ext. 119	
Tracy Domico, President	456-8687	Eric Farley	456-5057
J. Lynn Lucas	456-5649	Robert Miller	456-5051
Claire Taylor	456-7810	Margaret A. O'Neill	456-1051
Angelo Natoli	456-6280	Robert Shaw	742-0821
Jesse McCullough	742-8804		

School Board meets the third Wednesday of the month at 7:30 p.m. in Parkview School.

Municipal Court

Court Administrator	Tina Sheppard	456-0066
Deputy Court Administrator	Sammantha Bellabuono	456-0066
Prosecutor	Kelly A. Conroy	856-456-4600
Public Defender	Lawrence Hubert	856-384-6553

Land Use Board Members

Michael Sautter	456-4505	Solicitor, Gary Thompson	589-6300
William J. Bittner, Jr.	456-6938	Ronald Muhlbaier	742-0893
Charles Murtaugh	742-0009	Dawn Leamy	742-1796
Vincent DiCicco	456-1406	John Louis	456-8837
Eric Farley	456-5057	Colleen Archer	856-206-2144
Therese Eckel, Sec.	856-742-1324	Bruce Nordaby	456-8960

Environmental Commission Meets 1st Thursday of each month @ 7:00 p.m.

Joyce A. Lovell Chair:	456-2308	Michael Sautter:	456-4500
Virginia Horn:	456-8019	Lorna Flowers	215-272-6173
Louanna Sills:	742-0113	Marie Callaghan:	456-7756
Joshua Elton	456-7040	Colleen Archer:	856-206-2144 (Alt.)

Downtown Redevelopment Committee

James A. Pennington, Jr.	742-0679
William Rebel	742-5317
Lynn Lucas	456-5649
Russell W. Welsh, Jr.	456-2185
Jerry & Joyce Stein	667-9543
Robert Miller	456-5051
John Gillespie	456-3900
Theresa Eckel, Secretary	742-1324
Susan Rodgers	742-1804

Board of Health Members

Thomas Donnelly	456-8900
James A. Pennington, Jr.	742-0679
Christine A. Helder	456-8631
Russell W. Welsh, Jr.	456-2185
Donna M. Domico	456-1101
Kathleen Carroll, Sec.	456-0030, Ext. 10

Neighborhood Dispute Committee

Meets the 3rd Tuesday at 7:30 p.m. at 114 Crown Point Road

Town Watch Program: www.wtwronm@yahoo.com

Meets the 3rd Thursday of each month at Parkview School Library



Senior Citizens, Veterans, Disabled, surviving spouses.

Property Tax/Sewer Deductions are available

Are you entitled to a Veteran Deduction on your property taxes?

VETERAN'S DEDUCTION: \$250.00 each year

You must have been in active service during specific times.

- A copy of DD214 Papers or Honorable Discharge Papers is required
- Proof of residency (Drivers License, etc.)
- Obtain a form in the Tax Collector's Office.
- Must be the owner as of October 1st of the pre-tax year
- No Age restrictions

SENIOR CITIZEN'S/DISABILITY/SURVIVING SPOUSE PROPERTY TAX DEDUCTION: [Certain Criteria must be met.] The Borough also offers a Sewer Deduction for those eligible.

- Apply in the Tax Office (forms are available)
- For a \$250. Senior Citizen Deduction you must meet income requirements...
- You do not include, as income, your social security or Federal/State Pension....Which ever is the higher figure, you **DO NOT INCLUDE** as income.
- You must be the owner of property, and have lived in this residency as of October 1st of the prior year.
- Proof of ownership (deed, etc.)
- Proof of Age (License, etc.)
- Age requirement for Senior Citizen is 65, as of December 31st of the prior year.
- Age requirement for disability is different – apply in tax office

REMINDER: The Property Tax Reimbursement Form (*PTR-1* For persons applying for the first time & *PTR-2*, if you applied in previous years and became eligible.) must be filed with the State each year by June 1st. When you become eligible, the State will freeze property taxes on your base year (year which you were eligible) and refund you the difference. Refunds are due in July of each year. These forms become available from the State around the same time income tax forms do.

REGULAR SCHEDULED COUNCIL MEETING DATES

WHEREAS, it is necessary and proper to list the regular meeting dates of the Mayor and Borough Council for the year 2010.

NOW, THEREFORE BE IT RESOLVED by the Borough Council of the Borough of Westville that the second and fourth Wednesdays of each month at 7:00 p.m., as listed below, shall constitute the regular meeting dates (unless otherwise listed) of Mayor and Borough Council for the year 2010.

January 6, 2010	January 20, 2010
February 10, 2010	February 24, 2010
March 10, 2010	March 24, 2010
April 14, 2010	April 28, 2010
May 12, 2010	May 26, 2010
June 9, 2010	No scheduled meeting
July 14, 2010	No scheduled meeting
August 11, 2010	No scheduled meeting
September 8, 2010	September 22, 2010
October 6, 2010	October 20, 2010
November 10, 2010	November 22, 2010 (Monday)
December 8, 2010	December 29, 2010

PASSED at a special meeting of the Mayor and Council of the Borough of Westville, New Jersey, held on Wednesday, January 6, 2010.

BOROUGH OF WESTVILLE

RUSSELL W. WELSH, JR., MAYOR

ATTEST:

CHRISTINE A. HELDER, MUNICIPAL CLERK

2010 COUNCIL COMMITTEES

CELEBRATION OF PUBLIC EVENTS

William C. Rebel, Chair
Ronald S. Muhlbaier
Charles D. Murtaugh

FINANCE & ACCOUNTING

Michael O. Ledrich, Chair
Charles D. Murtaugh

James Pennington, Jr.
John A. Bruno, Ex-Officio

ORDINANCE & CODE ENFORCEMENT

Charles D. Murtaugh, Chair
James Pennington, Jr.
George K. Baker

WATER & SEWER, HIGHWAY, STREET, LIGHTING & RECYCLING

George K. Baker, Chair
Michael O. Ledrich
Ronald S. Muhlbaier

PLANNING & BUSINESS DEVELOPMENT

James Pennington, Jr., Chair
William C. Rebel
Michael O. Ledrich
William J. Bittner, Ex-Officio

PUBLIC BUILDINGS, GROUNDS, PARKS & PLAYGROUNDS

Charles D. Murtaugh, Chair
William C. Rebel

George K. Baker

SAFETY COMMITTEE, PUBLIC SAFETY COURT & PERSONNEL

Michael O. Ledrich, Chair
Charles D. Murtaugh
James Pennington, Jr.

WEB-SITE

Ronald S. Muhlbaier, Chair
William C. Rebel
George K. Baker
William J. Bittner, Jr., Ex-Officio